



SHEPHERDS POND HOMEOWNERS ASSOCIATION POOL ACCESS KEY CARD AGREEMENT

The undersigned homeowner acknowledges receipt of one Access Control Card as recorded below for use at Shepherds Pond pool area. The undersigned further acknowledges that there is a charge to the homeowner of \$50.00 per card should the card need to be replaced due to loss or damage.

Access Control Cards are assigned to each home within the Community. In the event that the homeowner sells his/her home, the homeowner is asked to provide the Access Card to the new homeowner(s). A \$10.00 card transfer fee is assessed with the closing letter.

The undersigned homeowner acknowledges, understands and agrees to adhere to the Shepherds Pond HOA Amenities Rules (Refer to the Shepherds Pond HOA Amenities Rules for further details).

Only homeowners whose assessments are paid in full and have not violated any of the Shepherds Pond HOA Amenities Rules are eligible to use the amenities areas of the association.

RENTALS — If the undersigned homeowner is renting their Shepherds Pond property to a third party, the undersigned homeowner is held responsible for their tenant's usage of the Shepherds Pond HOA Amenities.

The Shepherds Pond HOA Board of Directors reserves the right to suspend or revoke the amenity privileges of any homeowner who violates any of the Shepherds Pond HOA Amenities Rules.

Activation can take up to 2 weeks from receipt of a fully completed form.

Please complete the information on page two, sign and return the form to the email address SPHOAnews@gmail.com or place in the Shepherds Pond Locked Mailbox located at the pool.

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Date of Request: _____

Property Owner Name(s): _____

Property Address:

Property Owner Phone Number(s)

Home: _____ Cell: _____ Work: _____

Property Owner Email(s):

Tenant Name(s) if Applicable:

Tenant Phone(s): _____

Tenant Email: _____

I have read, understand, and agree to comply with the terms/conditions on page 1 of 2

Signature: _____

Date: _____

TO BE COMPLETED BY THE HOA:

Date Access Card Assigned: _____ Date Mailed: _____

Assigned Access Card #: _____ Picked Up: _____

Completed By: _____